

SELF-HELP HOMES APPLICATION CHECKLIST

63 North 400 West Provo, Utah 84601

**Please submit the following applicable items with your
Rural Development Housing Application**

- _____ 1. 410-4 Uniform Residential Loan Application (all ten pages plus supporting documents), original signature(s) – **On SHH Website.**
- _____ 2. Most recent statement of Social Security Benefits, if applicable.
- _____ 3. Copies of your most recent check stubs (consecutive 30 days).
- _____ 4. Copy of **all** W-2's for last two (2) years, and/or 1099's for Applicant and Co-Applicant.
- _____ 5. Copy of the last two (2) years' taxes (Federal 1040). Applicant and Co-Applicant must sign page 2.
- _____ 6. If self-employed, copy of the last two (2) tax return schedules (C, K, E, etc...) include YTD Business Expenses for the current year - **On SHH Website.** Or a profit and loss statement for the business.
- _____ 7. If received, payment history of last 12 months for child support, alimony, SNAP benefits, or other assistance. Include a copy of divorce decree or payment agreement, if applicable.
- _____ 8. Copy of driver's license (if not a US Citizen, a permanent residency card front and back).
- _____ 9. Copy of 2 most recent monthly brokerage or bank statements of all accounts: checking, savings, retirement, ect... If statements are quarterly, only one statement is required.
- _____ 10. TransUnion Credit Report Fee of \$13.50 per applicant. Bring a check or money order made out to Self-Help Homes.
- _____ 11. Tri-Merge Credit Report (TMCR) Fee of \$30.00 per household. Bring a voided check or a deposit slip for an ACH withdrawal from USDA-RD.
- _____ 12. Student Loan Debt—include a monthly statement or payment plan. If on an IBR or IDR plan, include required payment letter, even if it's \$0.00.
- _____ 13. If currently enrolled, include a copy of the full-time transcript for any adult household members.
- _____ 14. Make sure you have an appointment with Julie at Self-Help Homes to review and submit your application.

Phone: 801-375-2205

Email: halie@selfhelphomes.org