

## **SOUTHERN UTAH SELF-HELP HOMES**

### **APPLICATION CHECKLIST**

**216 W. St. George Blvd, Suite 204, St. George, UT 84770**

**Please submit the following applicable items with your  
Rural Development Housing Application**

- \_\_\_ 1. 410-4 Uniform Residential Loan Application (all ten pages), original signature(s) –  
**On SHH Website.**
- \_\_\_ 2. 3550-1 Authorization to Release Information, one per household member over 18,  
signed (even if the individual is not on the application) - **On SHH Website.**
- \_\_\_ 3. Employment and Asset Certification filled out and signed - **On SHH Website.**
- \_\_\_ 4. 4506-T Request for tax transcript, signed by Applicant and Co-Applicant- **On SHH  
Website.**
- \_\_\_ 5. Most recent statement of Social Security Benefits, if applicable.
- \_\_\_ 6. Copy of two (2) most recent (and consecutive) check stubs.
- \_\_\_ 7. Copy of **all** last two (2) years W-2's, and/or 1099's for Applicant and Co-Applicant.
- \_\_\_ 8. Copy of the last two (2) years' taxes (Federal 1040).
- \_\_\_ 9. If self-employed, copy of the last two (2) tax return schedules (C, K, E, etc...) include  
YTD Business Expenses for the current year - **On SHH Website.**
- \_\_\_ 10. Documentation of Child Support, Alimony, Divorce Decree, Food Stamps, or other  
State Assistance, if applicable.
- \_\_\_ 11. Copy of Driver's License and Social Security Card (if not a US Citizen, a Permanent  
Resident Alien Card front and back).
- \_\_\_ 12. Copy of 2 most recent monthly bank statements of all accounts: checking, savings,  
IRA, 401k, etc.
- \_\_\_ 13. If using non-traditional credit verification – Contact information for landlords from the  
last two (2) years, (Name, number, address, email, etc...).
- \_\_\_ 14. Trans Union Credit Report Fee of \$5.50 per person (\$11.00 per couple), Check or  
or Money Order made out to Self-Help Homes **(NO CASH).**
- \_\_\_ 15. Tri-Merge Credit Report (TMCR) Fee of \$25.00, Check or Money Order made out to  
USDA-RD **(NO CASH).**
- \_\_\_ 16. Documentation of Student Loan(s) – monthly payment statement and any grant  
documentation. If either applicant is a full-time student, please include a copy of the  
transcript.
- \_\_\_ 17. Make an appointment with Julie at our Southern Utah SHH Office to review and  
submit your application.

Phone: 435-429-1048

Email: [julie@selfhelphomes.org](mailto:julie@selfhelphomes.org)

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St. George, UT 84770